

APPENDIX I

EAST AYRSHIRE COUNCIL

**CHILDREN, FAMILIES AND CRIMINAL JUSTICE SUB-COMMITTEE
OF THE SOCIAL WORK COMMITTEE**

**MINUTES OF MEETING HELD ON WEDNESDAY 3 DECEMBER 1997
AT 1400 HRS IN THE MEETING ROOM, COUNCIL HEADQUARTERS,
LONDON ROAD, KILMARNOCK**

PRESENT: Councillors Drew McIntyre, Gordon Cree, Ronald Brailsford, Kathleen Hall and Jimmy Boyd.

ATTENDING: Fiona Lees, Depute Chief Executive; Bernadette Docherty, Senior Depute Director of Social Work; Donal Flannery, Principal Officer (Criminal Justice); Bill Walkinshaw, Principal Administrative Officer; David Mitchell, Principal Solicitor; Patricia McColgan, Assistant Principal Officer (Children and Families); Eileen McConville-Clark, Service Officer (Children and Families); John Butler, Service Officer (Children and Families); Kirsteen Hart, Service Manager (Children and Families); David Forbes, Service Manager (Finance and Resources); and Melanie Macleod, Administrative Officer.

APOLOGIES: Councillors Jane Darnbrough, Irene Reeves, Alan Campbell, Jim O'Neill and Tommy Farrell.

CHAIR: Councillor Jimmy Boyd occupied the Chair in the absence of the Chair.

CHAIR'S REMARKS

1. As part of ongoing staff training development the Chair welcomed Kirsteen Hart, Service Manager (Children and Families) to the meeting.

DIVERSION FROM PROSECUTION SCHEME

2. There was submitted a report dated 24 November 1997 (circulated) by the Director of Social Work on the nature of the Diversion from Prosecution Scheme operating in East Ayrshire and which sought approval of the guidelines on practice and procedure to be issued to staff.

It was agreed:

- (i) to approve the guidelines on practice and procedure for Diversion from Prosecution to appropriate staff as contained in the Appendix to the report; and
- (ii) otherwise to note the content of the report.

AUTHORITY RECORDS FOR YOUNG PEOPLE LOOKED AFTER

3. There was submitted a report dated 24 November 1997 (circulated) by the Director of Social Work on the requirement for the Council to establish and maintain a records system for young people looked after under the Children (Scotland) Act 1995.

It was agreed:

- (i) to approve the proposals contained in the report;
- (ii) to recommend to Council the approval of the related policy document as circulated within the report; and
- (iii) to remit to the Director of Social Work the development of related services.

PROPOSED JOINT ARRANGEMENTS FOR THE ADOPTION OF BABIES

4. There was submitted a report dated 24 November 1997 (circulated) by the Director of Social Work on discussions between Social Work Managers in East Ayrshire and in other Local Authorities and which sought approval for East Ayrshire to continue its partnership with other Local Authorities in the terms set out in the report and the criteria laid out in its Appendix.

It was agreed:

- (i) to approve the criteria appended to the report;
- (ii) to recommend to Council the approval of the related policy in respect of this matter as detailed within the report;
- (iii) to approve East Ayrshire Council's participation in the proposed service; and
- (iv) otherwise to note the content of the report.

EAST AYRSHIRE COUNCIL'S CHILDREN'S SERVICE PLAN

5. There was submitted a report dated 24 November 1997 (circulated) by the Director of Social Work on the Council's statutory duty to prepare and publish a Children's Service Plan by 1 April 1998, following public consultation.

It was agreed:

- (i) that the Director of Social Work complete the consultation process and submit to a future meeting of the Sub-Committee the final published version of the report and the implementation schedule, prior to its submission to the Policy and Resources Committee; and
- (ii) otherwise to note the content of the report.

PROVISION OF SHORT TERM REFUGE FOR CHILDREN AT RISK OF HARM

6. There was submitted a report dated 24 November 1997 (circulated) by the Director of Social Work which advised that a short term refuge provision may be made available by the Council in relation to any child deemed to be at risk of harm under the Children (Scotland) Act 1995, Section 38(1) and which sought approval for the proposed procedures in respect of this matter.

It was agreed:

- (i) to approve the proposals contained in the report;
- (ii) to recommend to Council the approval of the related policy and procedures document as circulated within the report; and
- (iii) otherwise to note the report.

A REVIEW OF RESIDENTIAL PROVISION FOR CHILDREN

AND PROPOSALS FOR FUTURE DEVELOPMENT

7. There was submitted a report dated 25 November 1997 (circulated) by the Director of Social Work on the outcome of work done to review residential child care provision in East Ayrshire and which recommended appropriate action.

It was agreed:

- (i) to approve the Netherthird redevelopment proposals;
- (ii) that the Director of Social Work liaise with the Director of Personnel Services regarding the staffing implications of the report and to arrange consideration of these by the Personnel Sub-Committee of the Policy and Resources Committee and with the Trades Unions;
- (iii) to approve the management action described in Paragraph 8 of the report; and
- (iv) otherwise to note the content of the report.

SUPERVISED ATTENDANCE ORDER SCHEME: MANAGEMENT AND ORGANISATION ARRANGEMENTS (Item 2, Page 2001)

8. There was submitted a report dated 24 November 1997 (circulated) by the Director of Social Work which advised of, and sought approval for, the management and organisational arrangements in place for the East Ayrshire Supervised Attendance Order Scheme.

It was agreed:

- (i) to approve the management and organisational arrangements set out in the report;
- (ii) that the Director of Social Work enter into a Service Agreement with Apex Scotland for those Supervised Attendance Orders made within Kilmarnock Sheriff and District Courts as outlined in Section 3 of the report;
- (iii) that it be remitted to the Director of Social Work to invite Apex Scotland to give a presentation on its work to a future meeting of the Sub-Committee; and
- (iv) otherwise to note the content of the report.

LINK CARERS SCHEME - CHILDREN (SCOTLAND) ACT 1995

9. There was submitted a report dated 24 November 1997 by the Director of Social Work in the proposed changes to the Link Carers Scheme in accordance with the Children (Scotland) Act 1995 and associated Regulations and Guidance and which sought approval for the implementation of such changes.

It was agreed:

- C (i) to recommend to Council the proposal to change the present Link Carers Scheme Policy to the new proposed scheme for East Ayrshire Council in accordance with the Children (Scotland) Act 1995; C
- (ii) to approve the guidelines and their implementation by Social Work staff to promote the new Scheme effectively; and
- (iii) otherwise to note the content of the report.

The meeting terminated at 1505 hrs.